

**NOTICE OF JOB VACANCY  
TO BE POSTED FROM**

**April 22<sup>nd</sup>, 2025 until position is filled**

Montabella Community Schools has declared the following job open. It is intended that promotion, transfer, or new employee will fill this opening.

**TEACHER: Summer School Secondary Teaching Position(s)**

- **One position: ½ hour of prep and 4 hours of instruction per day for 20 days @ \$55.00/hr.  
(three weeks in June, two weeks starting July 28-August) 4 days per week.**

**Qualifications:**

- Certified Secondary Teacher
- Computer Literacy
- Edmentum Online Courseware Training or willingness to be trained

**Summer School Position/Responsibilities:**

Develop, maintain, and implement a summer school curriculum that is:

- At-Risk targeted
- State aligned with specified content area and grade level
- Interactive
- Hands on

Manage/administer Edmentum:

- Facilitate the selection of appropriate courses on an individual basis based on academic need
- Familiarize students with the online program
- Assist students with their individual daily Edmentum needs
- Monitor/track progress using daily student detail reports

Develop a cooperative teaching opportunity with fellow summer school teachers to facilitate credit recovery

Monitor/manage:

- Student behavior
- Academic progress
- Provide homework and tutoring assistance to allow student to progress through the general curriculum
- Facilitate communication between student and teachers
- Advocate for student academic needs
- Facilitate academic progress to reach Graduation requirement deadline

Anyone interested in the **above listed** positions should send a letter of application as soon as possible to:

**Shane Riley, Principal-sriley@montabella.com**

PLEASE POST THIS NOTICE

The Montabella Community School District is an Equal Opportunity Employer and does not discriminate in its educational policies or practices on the basis of race, religion, color, sex, national origin or handicap of any individual.